

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, DECEMBER 5, 2018

7:00 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

AUTHORIZING EXECUTIVE SESSION

December 5, 2018

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER 2018

Senior Class

Sabrina Zappile

Derrick Murphy

Freshman Class

Kristopher Hoover

Jacob Stiner

Junior Class

Brianna Cloer

Alivia Stocklin

Grade Eight

Shawn Albanese

Damian Riegg

Sophomore Class

Charles Mihalik

Sarah Parr

Grade Seven

Annelise Giron

Aiden Williams

PRESENTATION

RECOGNITION OF BOARD MEMBER

Gina Osinski

Board Member

2015 – 2018

Bill Scully – Group One Girls’ Soccer State Championship

**Joshua Wallowich –Tournament of Bands Group 1 Open Region 1 Championships
Tournament of Bands Group 1 Open Atlantic Coast Championships**

REPORT: Student Council Representative: Zachary Olszewski

RECESS:

APPROVAL OF BOARD MINUTES:

- 1. Motion to approve the following minutes:
 - November 14, 2018 Executive Session
 - November 14, 2018 Public Session

PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

- 1. Motion to approve the bills payable list for November 2018 in the amount of \$605,195.37 when certified.
- 2. Motion to approve the following use of facilities requests:

11/29/18 Hav. Ave. All Purpose Rm. From 6-8:30pm Hav. Ave. PTA Rachel Negro 816-5687 is contact person

INFORMATION:

Audubon Park Preschool

- November 2, 2018 Lockout
- November 7, 2018 Fire Drill

Haviland Avenue School

- November 2, 2018 Lockout Drill
- November 7, 2018 Fire Drill

Mansion Avenue School

- November 19, 2018 Fire Drill

November 26, 2018

Evacuation Drill

Audubon High School

November 27, 2018

Fire Drill

November 30, 2018

Lockout Drill

3. Motion to approve the Audubon Little League to change the Varsity softball field to a dual use field. There will be two sets of bases, one for our softball team and one for the Little League to use as a 50/70 field. All costs will be paid by the Audubon Little League. If this presents a problem with the Varsity softball team, the field will be returned to its original lay out.

4. Motion to approve voiding the following Athletic checks; they are outstanding for more than one year.

Check #1739 \$59.00
Check #1786 \$118.00
Check #1893 \$77.00
Check #1903 \$84.00

EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson

1. Motion to approve the Professional Services Agreement (PSA), with Burlington County Special Services School District Educational Services Unite (ESU). ESU services and fee schedule is contained in the attached copy of the PSA.

2. Motion to approve the following field trip requests for the 2018-2019 school year:

12/7/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Merchant Street, Audubon: Purpose: performing for Winter Festival: Departure 5:00 pm – Return 6:45 pm, **School bus \$109.02**

12/16/18 HAS/MAS: Mr. Ellinwood, Ms. Moore, 2 chaperones, 120 students to Lenape HS: Purpose: singing with South Jersey Pops: Departure 1:00 pm – Return 5:45 pm, **School bus \$301.76**

12/21/18 AHS, Ms. Swinney, 1 chaperone, 29 students to MAS,: Purpose to bring members of the ensemble to perform selections from the winter concert at MAS's Holiday Sing Along: Departure 11:00 am – 12:00 pm, **Cost \$0**

12/21/18 MAS/HAS, Mr. Ellinwood, Ms. Moore, 1 chaperone, 42 students to Haviland Avenue School: Purpose: Haviland Sing Around the Tree: Departure 8:45 am – 10:00 am, **Cost \$0**

1/3, 1/15, 1/29, 1/31, 2/5, 2/28 HS Mr. Rowan, 1 chaperone, 16 students to Haddonfield, Haddon Twp., Eastern, Sterling, Triton High Schools, Purpose: Away matches for Academic Challenge Team: Departure 2:45 pm – 5:30 pm. **School Bus \$1,720.83** (Paid by ABOE)

1/24/19 HS, Ms. Wolgamot, 2 chaperones, 35 students to Drexel Medical School, Purpose: They are studying human anatomy and physiology and this trip is to a cadaver lab where students will actually see the process of studying using human bodies: Departure 9:15 am - Return 2:32 pm, School bus \$168.72

5/3 HAS, Ms. Carbone, Ms. McNellis, all parents are asked to attend, 29 students to Story Book Land: Departure 8:30 am – 2:15 pm, **School bus \$219.01**

5/29/18 HS: DiPerta-Scotto, 2 chaperones, 40 students to NJ Convention & Expo Center, Edison NJ, Purpose: To expose students in 11th grade to careers in the construction field: Departure 8:15 am. – Return 2:15 pm. **School Bus \$254.46** (Paid by SPS Budget).

3. Motion to approve the following out of district placement:

STUDENT ID#	Placement	Dates
#42604	Kaizen Academy	Effective retroactive to 11/13/18

4. Motion to approve submission of the NJDOE Statement of Assurance for the School Safety and Security Plan Annual Review to the Camden County Office of Education.
5. Motion to approve submission of the 2017-2018 Statement of Assurance for the High School Voter Registration Law to the Camden County Office of Education
6. Motion to approve 2018-2019 High School Plus Program Agreement reflecting policies and procedures of Camden County College.
7. Motion to approve the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review.

HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan

1. + Motion to accept, with best wishes, the letter of resignation from Haley Carbone, part time preschool teacher at Audubon Park Preschool, effective December 21, 2018.
2. Motion to accept, with best wishes, the resignation from Mary Lyman, Treasurer of School Monies, effective retroactive to August 31, 2018.
3. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Geoffrey Metzger, day custodian/maintenance apprentice at the high school, effective June 30, 2019.
4. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Christine Wilson, maintenance secretary at the high school, effective August 23, 2019.
5. Motion to abolish the following position in the district; The Treasurer of School Monies Position according to P.L. 2010, Chapter 39, the Superintendent and Board Secretary are authorized and directed to take appropriate action with respect to the elimination of this position.
6. + Motion to approve Kristina Filachek as part time special education aide, starting assignment at Haviland; placement may change based on needs. at Step 1, \$14.06 per hour, 29.5 hours per week, not to include benefits, effective December 6, 2018.
7. + Motion to approve Corey Swan to continue as a long term substitute teacher of Grade 1 at Haviland Avenue School at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective September 6, 2018 to January 2, 2019.
8. Motion to approve Nicolas D'Angelo as a long term substitute teacher of Special Education with English at the high school at the Step 1 BA, per diem rate of \$253.00 not to include benefits, time worked does not count towards the acquisition of tenure, effective December 6, 2018 to January 17, 2019.
9. + Motion to approve Erica Martin as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits, time worked does not count towards the acquisition of tenure, effective December 6, 2018 to June 19, 2019 or the last day for students, pending completion of all district and state requirements.
10. Motion to approve an increase in hours for Christine Karageorgis, part time Spanish/ESL teacher, from 23 hours per week to 87%, 29.5 hours per week, effective January 2, 2019.
11. + Motion to approve an increase in hours for Christine Batra, part time Counselor at Mansion Avenue School, from 20 hours per week to 23.5 hours per week, effective retroactive to December 3, 2018 through January 4, 2019.
12. + Motion to approve Elaine Holmes as a part time cafeteria aide at Mansion Avenue School at \$9.15 per hour for 3.0 hours per day, not to include benefits, effective December 6, 2018 through June 13, 2019, on days when lunches are served

13. + Motion to approve Cory Mueller, certified School Psychologist, to conduct Psychological Evaluations for both elementary and high school students on a per-case basis, at the standard rat of \$250.00 per evaluation. Mr. Mueller was approved in the same capacity during the 2017/2018 school year. Credentials and resume are on file within the Board of Education office.
- 14 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective retroactive to November 27, 2018.

November 12, 2018 – January 2, 2018 Federal FMLA

November 27, 2018 – January 2, 2019 Unpaid Leave

15. + Motion to approve the following mentor for the 2018-19 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Corey Swan	Teacher of Grade One	Blake Zetusky	12/5/18 – 6/30/19

16. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Jim Callista	Substitute Teacher
Terri Lindemuth	Substitute Teacher
Paul Frantz	Substitute Teacher
Keith Flores	Substitute Teacher

17. + Motion to approve the following Rowan University student to complete her student teaching requirement at Mansion Avenue School, as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Bridget Bialecki	Teacher of Students with Disabilities	1/22/19 – 3/15/19	Carrie Figuero

18. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$269.00	Shannon Horan	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Nicole Racite	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Zachary Bentley	December 6, 2018	BER Co-Teaching Conference
MAS	\$269.00	Kathleen Hueber	February 1, 2019	Making Best Use of Google Classroom
MAS	\$259.00	Kelly Angelone	January 28, 2019	Best Strategies To Help Your Students Achieve the NGSS (K-6)

19. + Motion to approve the following list of Adult Volunteers be approved as Coaches & Assistant Coaches for the 2018-2019 Elementary ABC Traveling Basketball Program.

Mike Marrone
Dave Whalen
Kevin Headley
Jennifer Chain

Steve Hart
Bill Lougheed
Rick Brown

20. + Motion to approve the following after school activities at Mansion Avenue School for the 2018-2019 school year:

Carl Ellinwood

3rd and 4th Grade Choir
March 5, 2018 through May 30, 2018
1 day per week; 1 hour per day
Rate: \$30.00 per hour

Ralph Schiavo

Fitness Club
January 21, 2018 through February 28, 2018
2 day per week; 1 hour per day
Rate: \$30.00 per hour

21. Motion to approve the following additional winter coaching positions for the 2018-2019 season:

VOLUNTEERS:

Winter Indoor Track – Krista Little Volunteer Coach

22. Motion to approve the following names for chaperoning the Senior Trip on April 8 – 12, 2019.

Administrator – Rob Buchs
Don Seybold
Mike Tomasetti
Dawn Ewing
Steve Ireland
Dustin Stiles
Andria Morrison
Debbie Waite
Dennis Bantle
Catherine Gidjunis
Suzanne Schmidt- Nurse

23. Motion to rescind the following 2018-2019 extra-curricular contract recommendations to the Board of Education for approval at their next meeting.

<u>Name</u>	<u>Position</u>
Eileen Willis	Advisor – Interact (full contract)

24. Motion to approve the following 2018-2019 extra-curricular contract recommendations to the Board of Education for approval at their next meeting.

<u>Name</u>	<u>Position</u>
Eileen Willis	Advisor – Interact (1/2 Contract)
Larae Drinkhouse	Advisor – Interact (1/4 Contract)
Mary Knoll	Advisor – Interact (1/4 Contract)

25. Motion to approve the following teachers for the 2 Algebra I Remediation Instructors at the stipend of \$2000.

- Erica Wenzel
- 1 stipend to be split by the following teachers:
 - Jessica Lindsay-Barcklow

- Larae Drinkhouse

REPORTS:

1. HIB District Report

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5364	1	0	1
HAS	0	0	0
MAS	0	0	0

2. Superintendent's Report

3. Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Mr. Whitman**

4. Board Member Comments

PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

CLOSED SESSION: (If Necessary)

1. Motion to move board to closed session at approximately _____ pm for the following:
Reconvene at approximately _____ pm.

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.